

California Highway Patrol (CHP)
Advisory Committee for Persons with Disabilities (ACPD)
Quarterly meeting
February 2, 2010

The meeting was called to order by J-P Hannum at 1005 hours.

MEMBERS PRESENT

J-P Hannum, Office of Inspections – Chairperson
Kathy Carstons, Northern Division – Vice Chairperson
Eileen Bark, San Diego Area
Chris Sherry, Contra Costa Area
Rochelle Lim, Information Management Division

MEMBERS ABSENT

Paula McSheehy, Visalia Area
Carolyn Gaynor, Information Management Division

OFFICE OF EQUAL EMPLOYMENT OPPORTUNITY (OEEEO) REPRESENTATIVES

Fernando Russell

INVITED GUESTS

Barbara Upham, Office of Employee Assistance
Retina Shedrick, Office of Employee Assistance
Terry Stephens, Office of the Academy

HOST

Chief Steve Lerwill, Valley Division Commander

Chief Lerwill welcomed the committee to Valley Division and discussed current happenings in Division regarding programs supporting persons with disabilities. J-P Hannum presented Chief Lerwill with a prototype coffee mug developed by the ACPD as a gesture of thanks for hosting the meeting.

OLD BUSINESS

Chris Sherry - reported on the progress of designing/constructing the ACPD website for the intranet/internet. The information should be available for review and approval by OEEO within one month.

***Action Item:** Chris Sherry will continue to provide the committee updates on the web page development.*

J-P Hannum - gave a presentation regarding Northern Division's first ever Law Enforcement Torch Run. It will be 130 miles starting in Redding and ending in Williams. Coordination between Northern and Valley Division is on going to pass the torch. The Committee will continue to be a resource on upcoming Torch Run's events.

***Action Item:** J-P Hannum will continue to provide the committee updates on the Law Enforcement Torch run events.*

Eileen Bark and Rochelle Lim – Were unable to obtain the instructional material from Office of the Academy. J-P Hannum asked Chris Sherry to follow through with this request and then forward information to the appropriate committee members for review.

***Action Item:** Chris Sherry, Eileen Bark and Rochelle Lim will continue to provide the committee updates on obtaining/reviewing the instructional review material.*

J-P Hannum – Reminded the Committee that the Commissioner would like us to identify and recognize employees throughout the state year who are involved in supporting persons with disabilities programs.

***Action Item:** J-P Hannum will continue to remind the committee of the need to identify and recognize employees statewide throughout the year.*

J-P Hannum – Presented Terry Stephens with a special award and commendation for her outstanding work on the 2009 ACPD newsletter and AWARE poster.

J-P Hannum - Carolyn attended the last Statewide Disability Awareness Committee (SDAC) meeting in December 2009. J-P Hannum will attend tomorrow's SDAC meeting at the Secretary of State Office. SDAC meetings are held the first Wednesday of every even month. All committee members who work in or nearby Sacramento are encouraged to attend.

***Action Item:** J-P Hannum will continue to provide the committee updates on the locations of future SDAC meetings.*

NEW BUSINESS

Barbara Upham and Retina Shedrick – Made a presentation regarding the Office of Employee Assistance (OEA). Their unit is receiving a lot of calls requesting help from employees who have had children or other family members recently diagnosed with Autism, Alzheimer's and Dementia. OEA gave the committee an overview of the resources that can be provided for employees and their families.

Fernando Russell - Briefed the committee on current events happening in OEEEO. 1. A disability survey will be conducted from March 1-19, 2010, and will be administered through the State Personnel Board website. 2. Currently, OEEEO has received no nominations for the Disabilities Awareness Award. 3. HPM 10.12, Chapter 6 is being revised. 4. In the future there will be Cultural Awareness training for all employees.

J-P Hannum – Requested feedback from all committee members on how the committee can continue to improve and be a resource for all departmental employees.

***Action Item:** All committee members were requested to send their ideas to J-P Hannum prior to the next meeting.*

Kathy Carstons – Discussed ideas for the October 2010 AWARE newsletter and poster. Kathy Carstons mentioned she wants to write an article on the benefits of EAP and OEA. Rochelle Lim wants to write an article on the P3 direct video/point-to-point communication operating system currently being used by the deaf/hard of hearing staff at Information Management Division.

***Action Item:** All committee members were requested to send their ideas to Kathy Carstons prior to the next meeting.*

J-P Hannum – Discussed succession and recruitment of future members.

Kathy Carstons – Provided the committee members the results from the recent vote to select the two new members. The names of the employees selected will be forwarded to the Commissioner for final approval.

***Action Item:** Fernando Russell will inform the committee when the employees selected for the two vacancies are approved by the Commissioner.*

Fernando Russell - Reminded committee members of their length of terms. Committee members wishing to continue on the committee need to let him know six months prior to end of their term to process their paperwork.

J-P Hannum – Provided committee members with information from State Personnel Board and Department of Rehabilitation on the “The State of California as a Model Employer.” Requested feedback from the committee on their desire to get involved in some of the task outlined in the document.

***Action Item:** This item will be discussed at future ACPD meetings.*

Chris Sherry- Discussed if we can have the ceremony for the Disabilities Awareness Award (DAA) recipient at the respective employees Area and also at the Academy.

***Action Item:** J-P Hannum will check with OEEO and obtain their feedback on this idea.*

J-P Hannum - Presented Eileen Bark with a special award for her outstanding work with the ACPD as vice chairperson.

ADJOURNMENT

The meeting was adjourned at 1400 hours.

TOUR OF M.I.N.D. INSTITUTE

At 1400 hours, the committee left to attend a tour of the Medical Investigation of Neurodevelopmental Disorders (MIND) Institute. The tour lasted from 1430 - 1600 hours.

NEXT MEETING

The date for the next meeting has been scheduled for May 4, 2010, at 1000 hours at a location to be determined.



J-P HANNUM, #16163
Sergeant

cc: Assistant Commissioner Inspector General